

APPLICATION FOR EMPLOYMENT AT THE WILLOW HOUSE, 2 HIGH ST, WATTON

PERSONAL INFORMATION

Date of application		Position applied for		
Mr/Mrs/Ms/Miss	Surname	First Name		
Present Address		Tel		
..... Post Code		Mob.		
.....		Other		
Marital Status		No. of Children & Ages.		
Date of Birth / / 19		N.I No.		
Were you ever previously employed by the Willow House? Dates from..... To..... Position.....	Have you had a relative employed by the Willow House? Name	Person to contact in an emergency Name		
	Relation	Address		
	Position	Tel No.		
		Relationship		
Have you ever been convicted of a criminal offence? Yes No		If yes, What & When		
EDUCATION (if you require more space, please continue on a separate sheet of paper)				
From	To	School/ College/University	Course Taken	Exam Result
Other courses & or Qualifications undertaken?				
Please give details of personal hobbies and interests.				
HEALTH				
Have you been off work in the last two years for two or more weeks, due to an illness? Yes No		Have you any physical handicap or ever had any serious illness. Yes No		
If Yes please give details		If Yes please give details		
Are you a registered disabled person? Yes No		RDP No. Date Reg Ends		
TRANSPORT				
How do you plan to travel to and from work? (Please Indicate)				
Own car / Motor Cycle	Arranged Lifts	Public Transport	Bicycle	Walk

EMPLOYMENT HISTORY

Please State you jobs starting with your present employment and working backwards, please also show any periods of unemployment. (If you require more space, please continue on a separate sheet of paper)

Name & address of employer	Position held	From / To	Approx Ave Hrs Per Week	Rate of pay	Reason for Leaving

Please outline the skills and experience you have gained through paid employment and other work activities and interests which are relevant to your application of this job.

BANK DETAILS

BANK NAME _____
 BANK ADDRESS _____

 ACCOUNT NAME _____
 ACCOUNT No. _____
 SORT CODE _____

Please indicate length of notice required by your present employer?

Please detail the main responsibilities of your present job.

Please state in your own words why you would like to join our team.

Have you previously applied for a position at the Willow House? Yes No If Yes please give details .

If you were unsuccessful in obtaining the position applied for, would you consider any other position that may arise in the future at the hotel? If so, please give details of the jobs that might interest you.

REFERENCES

Please Give Below The Names, Addresses & Occupations Of Two People To Whom We May Apply For Information About Your Work. One Of These Should Relate To Your Present Or Most Recent Employment.

1) Name: Position: Company Name: Address:	2) Name: Position: Company Name: Address:
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I certify that the information I have given in this form is true in every respect.
 I understand that if offered a position at the Willow House, my engagement will be subject to satisfactory references and to my passing a medical examination. (If required)

Signature:

Date: